

**WINDING WAY COMMUNITY ASSOCIATION**  
**Board of Directors Meeting**  
**September 20, 2017**

Location: Brea Civic Center, Cedar Room

Present: Justin Stirling, President  
Paul Vernola, Vice President (Proxy)  
Daryl Imler, Board Member (Proxy)  
Terry Ott, Secretary/Treasurer  
Darlene Jensen, Board Member (Proxy)  
Rob Ulrich, Board Member  
Phil Isenhouer, Board Member  
Jenna Brummett, Board Member (Proxy)  
Dina Gillanders, Assoc. Mgr. & Recording Secy.

Absent: None

Guests: Orrin Hegg  
Rick McKinley

The meeting was called to order at 7:05 p.m.

Secretary's Report:

The minutes of the August 23, 2017 meeting, were approved by the Board upon motion made by Terry Ott and seconded by Phil Isenhouer.

Plan Approvals:

272 Roundtree Court – The homeowner attended the Board meeting to submit a plan approval for refinishing the existing steel roof tiles on their house. The tiles are to be recoated with New Tech Pain in the color 4503 Sierra Madre. Upon motion by Terry Ott and second by Phil Isenhouer, the Board approved this plan.

2391 Stony Lane – The homeowner attended the Board meeting to discuss a plan approval submitted by email to replace the current roof with composite shingles in the color Autumn Blend. After much discussion, this request was turned down by the Board with a vote of four to three. The Board asked that the homeowner be contacted and asked to submit another material for approval.

2383 Branch Lane – The homeowner submitted a plan approval to repaint their home with Dunn Edward paint as follows: Stucco – Golden Gate (DEC739); Trim, Eaves and Fascia – Whisper (DEW340). Upon motion by Rob Ulrich and second by Terry Ott, the Board approved this plan.

357 Hilltop Lane – The homeowner submitted a plan approval to repaint their home with Dunn Edward paint as follows: Stucco – Sandcastle (DEC740); Trim, Eaves and Fascia – Pigeon Gray (DE6214). Upon motion by Phil Isenhouer and second by Terry Ott, the Board approved this plan.

Committee Reports:

1. GREENBELTS

Rob Ulrich has been in touch with Superior Tree, the remainder of the work is to be done by the end of September. This included repair to one of the new fence posts at the end of Stony and removal of a Eucalyptus tree from the west end of the greenbelt. The amount of \$650 was withheld pending repairs and tree removal.

The request for removal of the Eucalyptus trees behind 250 Hilltop Lane was discussed. Rob received a bid for removal of the tree closest to the house for \$2,000. The Board discussed this bid and decided to get bids from another vendor, one for removal and one for trimming back. Dina will provide Rob with the name of another vendor.

2. CC&R's

The new Maintenance Standards and Fine Schedule was mailed to all homeowners and is scheduled to take effect October 16, 2017. Dina will send a letter to homeowners informing them that DGI Association Management will be taking over the inspection and enforcement process of the CC&R's and Maintenance Standards.

3. STREETLIGHTS

Darlene Jensen reported a streetlight at 226 Hilltop working intermittently. Darlene said the light is still intermittent.

4. SPECIAL EVENTS/PUBLIC RELATIONS

Garage Sale – Next garage sale is scheduled for November 18.

Survey – A survey went out to homeowner's whose emails the Association has via Survey Monkey on August 20. Dina will get an update of responses to Darlene.

Treasurer's Report:

Financial Reports for August 2017 were reviewed.

Old Business

Change to Bylaws – The new Maintenance Standards and Fine Schedule was mailed to all homeowners and is scheduled to take effect October 16, 2017. This will allow for the necessary 30-day response time.

City Trees Along Lambert – The city attorney responded to the letter the Association sent to the city on November 10, 2016, detailing what they would like the city to be responsible for maintaining. The letter offered that the city would maintain the trees along Lambert Road, include the triangular area east of Sunrise. Daryl Imler asked that research be done on how much it is costing the Association to irrigate and maintain the landscape in the area along Lambert. Dina researched this and provided the following costs per month to the Board: Landscaping - \$512; Water - \$247.52; Electric - \$24.43. Daryl has not contacted the attorney. Dina will take this on to follow-up. If the city turns down trimming all the trees along Country Hills Road, Daryl offered another possible option of having the city trim just the trees on Country Hills Road that are between the sidewalk and the street.

Lambert Block Wall Repair – Paul Vernola has been in touch with the driver of the car that damaged the wall. The driver may be willing to pay for a portion of the wall.

New Business

There was no new business conducted.

Adjournment: The meeting was adjourned at 8:40 p.m.

The next meeting will be held on Wednesday, October 18, 2017, at 7 p.m., in the Cedar Room at the Brea Civic Center.

Attest:

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Justin Stirling, President  
Winding Way Community Assn.

Date: \_\_\_\_\_