

WINDING WAY COMMUNITY ASSOCIATION
Board of Directors Meeting
November 15, 2017

Location: Brea Civic Center, Cedar Room

Present: Justin Stirling, President
Paul Vernola, Vice President
Terry Ott, Secretary/Treasurer
Darlene Jensen, Board Member (Proxy)
Rob Ulrich, Board Member
Phil Isenhouer, Board Member (Proxy)
Jenna Brummett, Board Member
Daryl Imler, Board Member (arrival 8:35pm)
Dina Gillanders, Assoc. Mgr. & Recording Secy.

Absent: None

Guests: None

The meeting was called to order at 7:05 p.m.

Secretary's Report:

The minutes of the October 18, 2017 meeting, were approved by the Board upon motion made by Terry Ott and seconded by Paul Vernola.

Plan Approvals:

There were no plan approval submitted this month.

Committee Reports:

1. GREENBELTS

Superior Tree did not complete work by October 20 as the committed to. Rob Ulrich has tried several times to follow-up on this issue and has not received a return call from them. This work not completed includes repair to one of the new fence posts at the end of Stony and removal of a Eucalyptus tree from the west end of the greenbelt. The amount of \$850 was withheld pending repairs and tree removal.

Gentry provided a proposal of \$850 to install new plants in some empty spots on the slopes of the center greenbelt. This expenditure was approved by the Board upon motion by Terry Ott and second by Paul Vernola.

2. CC&R's

Dina will send a letter to homeowners informing them that DGI Association Management will be taking over the inspection and enforcement process of the CC&R's and Maintenance Standards.

Terry Ott presented an exterior color book provided by Dunn Edwards and used by a neighboring Association. The Board decided a book similar to this would be helpful to homeowners. The Board will pick colors for stucco and trim and accents and Dunn Edwards will put together a similar book for the Association. Colors will be presented at the January meeting.

3. STREETLIGHTS

No streetlights were reported out.

4. SPECIAL EVENTS/PUBLIC RELATIONS

Garage Sale – Next garage sale is scheduled for November 18. Reminder emails have been sent to homeowner's.

Treasurer's Report:

Financial Reports for October 2017 were reviewed. There are two accounts with balances over \$1,400 that need to be sent to the attorney for lien processing and two accounts over \$1,000 that need to be sent to collections. The Board would like to know if the attorney thinks the best way to proceed is to go to small claims court first or to process a lien. Would also like confirmation that any collection fees are passed on the homeowner.

Old Business

City Trees Along Lambert – The city attorney responded to the letter the Association sent to the city on November 10, 2016, detailing what they would like the city to be responsible for maintaining. The letter offered that the city would maintain the trees along Lambert Road, include the triangular area east of Sunrise. Daryl Imler asked that research be done on how much it is costing the Association to irrigate and maintain the landscape in the area along Lambert. Dina researched this and provided the following costs per month to the Board: Landscaping - \$512; Water - \$247.52; Electric - \$24.43. Daryl has not contacted the attorney. Dina will take this on to follow-up. If the city turns down trimming all the trees along Country Hills Road, Daryl offered another

possible option of having the city trim just the trees on Country Hills Road that are between the sidewalk and the street.

Lambert Block Wall Repair – Paul Vernola has been in touch with the driver of the car that damaged the wall. The driver may be willing to pay for a portion of the wall.

New Business

Budget for 2018 – After discussion, the Board approved the budget for 2018, including a raise in dues from \$45.00 per month to \$49.50. This raise is primarily due to the increase in water rate. The new budget was adopted upon motion by Paul Vernola and second by Daryl Imler.

Adjournment: The meeting was adjourned at 8:30 p.m.

The next meeting will be held on Wednesday, January 17, 2018, at 7 p.m., in the Cedar Room at the Brea Civic Center.

Attest:

Justin Stirling, President
Winding Way Community Assn.

Date: _____